



## Job Description

# Worship Pastor or Director

*(Title based on experience)*

Date: January 6, 2021

Supervisor: Steve Williamson (Cathedral Dean)

Staff Teams: Ministry Staff, Worship Staff, Music Staff

Status: Full-Time or Part-Time depending on candidate

Role: Develop and strengthen Worship Ministries at Resurrection by serving as the primary Music Worship leader, overseeing all RezArts leaders and ministries, and leading liturgical planning for Feast and Fast services.

## SKILLS

1. Vision Leadership
2. Musical Worship Leadership
3. Systems Building
4. Pastoral Leadership
5. Administrative Abilities

## WORSHIP MINISTRY LEADERSHIP

*Serve as the vision and pastoral leader for Worship ministries and the Worship staff.*

1. Lead and supervise the Worship Staff team and Residents
2. Provide pastoral care for worship team members and artists
3. Represent Worship ministries as a member of the Pastoral Staff Team

## MUSICAL WORSHIP (some responsibilities adjusted if part-time)

*Under the guidance of the Dean, cultivate and continue to develop Resurrection's musical worship vision.*

1. Primary Worship Leader
  - a. Schedule and serve a plurality of Sunday morning worship services
  - b. Lead Music Team during Rehearsals, Meetings, and Services
  - c. Recruit, Lead, and Mentor other Music Worship Leaders
  - d. Schedule, train, and provide feedback for other worship leaders
2. Option A - Direct and Lead Choirs
  - a. Musical Director for Chancel Choir

- b. Oversee director of Choristers

Option B - Direct and oversee Tech and Production

- a. Vision leader and strategist for Resurrection's AVL needs
- b. Oversee Production Team leader and residents

REZ ARTS

*Under the guidance of the Dean, cultivate and continue to develop Resurrection's vision for visual, theatrical, and liturgical arts.*

- 1. Provide oversight for all RezArts teams and leaders
  - a. Supervisor of leaders for Visual Arts, Theatre Arts, and Dance
  - b. Build teams and lead larger artistic projects for seasonal events (Holy Week, Christmas, etc.)

LITURGICAL PLANNING

- 1. As assigned by the Dean, lead the development of liturgies for all Sunday, Feast, & Fast services, including:
  - a. Lessons & Carols
  - b. Christmas Eve & Day
  - c. Ash Wednesday
  - d. Holy Week Services
  - e. RezFast Prayer Services and larger RezPrayer services
  - f. Other services as appointed

## Fair Labor Standards Act (FLSA)

Status: Exempt (part-time)

Duties: Ministerial

Pastoral care for and prayer with the Music Team and leading corporate worship

Description:

Exempt (part-time)= No overtime paid. This position is a part time salaried position with expected hours per work week as stated above. Job responsibilities are expected to be completed within the expected hours. It is the joint responsibility of the employee and supervisor to prioritize tasks so that the expected hours are not exceeded in any work week.

- a. FLSA does not apply because of the ministerial exception and essential job duties that include spiritual activities.

## Americans with Disabilities Act (ADA)

### *Job Performance Requirements:*

- Receive undergraduate degree
- Frequently work Sundays, occasionally Saturdays
- Standing for long periods of time while leading worship
- Occasional kneeling and bending to re-stock supplies.
- Occasional reaching to gain access to supplies.
- Operate a computer and other office productivity machinery, such as a calculator, copy machine, and computer printer.
- Occasional overtime hours
- Frequently communicate with people (parishioners, staff, etc) who have inquiries about music and services. Must be able to exchange accurate information in these situations.
- Identify material from a computer with a 13in screen.

This job description is subject to change at any time.